

**MEETING MINUTES
VETERANS COMMISSION
October 19, 2016 - 4:00 PM
El Cajon City Hall – 5th Floor Conference Room
200 Civic Center Way, El Cajon, CA 92020**

CALL TO ORDER

Veterans Commission Chair Clark calls the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE – OBSERVANCE OF A MOMENT OF SILENCE

ROLL CALL X Clark Dano X Dunlap X Glover X Kagan

MINUTES

August 10, 2016 meeting minutes review, motion to approve carries unanimously.

AGENDA CHANGES

Change in New Action Item topic; remove “Be Safe El Cajon” and replace with “QPR Status Update.”

PUBLIC COMMENT/PRESENTATION

None

OLD ACTION ITEMS

- 1. Brown Act Review (Morgan Foley, City Attorney)** – Information and clarification of the Brown Act as it applies to the members of the El Cajon Veterans Commission, including; communication tactics, advisory decisions, legislative body status and the use of an intermediary.
- 2. Veteran Day Event Review (Dunlap & Kagan)** – Commissioners Dunlap and Kagan provided information and presented the schedule for the upcoming November 11th Veterans Day Ceremony.
- 3. New Veterans Memorial proposed in Prescott Promenade (Glover)** – Tabled to next meeting.
- 4. Veterans Homeless Ride-a-Long (Glover)** –
- 5. Commission Role and Direction (Clark)** – Chair Clark provided information and accomplishments of Veterans Commission to date and discussed goals for the upcoming year.

NEW ACTION ITEMS

- 1. QPR (RSM Carson)** – Update on the budgetary allowance, registration information and QPR training to be provided to a Veterans Commission member.
- 2. Veteran of the Year (VOY) Award Selection (Chair Clark)** – Chair Clark suggested a grading criteria and Commission collectively commenced the selection process of VOY candidates. Motion to appoint United States Navy Veteran Raymond Moody as El Cajon Veteran of the Year by Chair Clark, seconded by Commissioner Dunlap, carries unanimously.

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INFORMATION ITEMS

1. **Hauntfest, October 21** – RSM Carson provided information regarding this annual event.
2. **Mother Goose Parade & Holiday Lights on Main, November 20** – RSM Carson provided information regarding this annual event.
3. **Veterans Commission Appointments December 2016 / January 2017** – RSM Carson provided information regarding the expiration of Commissioners Dunlap and Dano appointments and reminder to reapply.

FUTURE ACTION ITEMS

1. **RSM Carson and Chair Clark to coordinate Chair Clark’s registration in QPR training.**
2. **Commissioner Glover to contact the appropriate school band regarding the number of chairs required for the Veterans Day Ceremony.**
3. **RSM Carson to facilitate the removal of the retired Veterans Memorial, relocation of the POW flag to the new memorial and invite Eddie Murphy to the next Veteran Commission meeting.**

DATE AND TIME OF NEXT MEETING

Wednesday, December 14, 2016 @ 4:00 p.m.

ADJOURNMENT

Motion to adjourn at 5:12 p.m. by Chair Clark, seconded by Commissioner Glover, carries unanimously.