



**TO: APPLICANTS FOR VETERANS COMMISSION**

**DATE: December 13, 2017**

Thank you for your interest in serving on the City of El Cajon Veterans Commission. This commission serves in an advisory capacity to the city council and the city manager; shall make recommendations to the city council and the city manager with respect to military veteran related issues, ceremonies, events and activities that occur within the City; shall provide a forum for discussion of issues relating to military veterans; provide advice and assistance to City residents when requested regarding resources available to veterans' spouses and dependents; and shall act as a conduit of communication and coordination between the local military veterans' community and the City of El Cajon. Commissioners will serve on a voluntary basis. Meetings of the Veterans' Commission will be held quarterly or as needed.

**Vacancy:** One (1) Commissioners.

**Duration of Term:** One (1), Partial Term to expire January 31, 2021.

**Requirements:**

- Vacancy must be filled with 1) A resident of the City of El Cajon and 2) Be in active service or reservist with the armed forces at any time within the past ten (10) years prior to appointment, and 3) A member of a 501(c)19 veterans' organization based in El Cajon, as specified in Municipal Code Section 2.24.420(B).

**Applications must be submitted to the City Clerk's Office at City Hall, 200 Civic Center Way, El Cajon, CA 92020, by: January 11, 2018 at 5:30 p.m.**

**NOTE:** City Hall offices will be closed for holiday observances from December 23, 2017 through January 1, 2018, and will reopen on Tuesday, January 2, 2018.

**The City Council will interview applicants at the January 23, 2018 Council meeting at 7:00 p.m. Prior to the meeting date, applicants will receive notification and any pertinent information.**

The City appreciates your willingness to serve. If you have any questions about the application and interview process, please contact the City Clerk's Office at 619-441-1763. If you have any questions specific to the duties of Veterans' Commission, please call Recreation Department at 619-441-1754.

**Angela Aguirre  
City Clerk**

**[To access an application form click here – \(Please allow time for form to open\)](#)**