



Date Received:

PERSONNEL COMMISSION PUBLIC SERVICE APPLICATION

Thank you for your interest in serving the community as a member of the El Cajon Personnel Commission.

Name: _____ Date: _____

Personnel Commission Requirements:

- 1. *Residency:* According to Section 2.24.030 of the El Cajon Municipal Code, applicants must be a resident of the City at the time of applying for a commission and continue to reside in the City during the term of office. Applicants nominated by the employee associations are not subject to this requirement according to Section 2.24.110 of the El Cajon Municipal Code.
- 2. *Conflict of Interest Code:* Personnel Commissioners are required to file a Form 700 according to provisions of the Political Reform Act, the Fair Political Practices Commission, and the City's Conflict of Interest Code.

Please select the type of vacancy you are applying for:

- *Applicant must be appointed by the City Council from a list of 3 persons nominated by employees in the Classified Service, except when an incumbent is re-nominated, then 1 name may be submitted.*
- **Applicant will be appointed by the City Council directly.*

The following questions represent the minimum qualifications to serve on the El Cajon City Personnel Committee:

Are you a resident of the City of El Cajon? Yes No

How long have you lived in El Cajon? _____

Are you available for meetings in the: Mornings Evenings Both

APPLICATIONS MUST BE PRINTED, SIGNED, AND DELIVERED TO THE CITY CLERK BY:

WEDNESDAY, FEBRUARY 5, 2020 AT 5:00 PM

NOTE: Once a public service application is filed with the City, it becomes a public record and is available to the public.

GENERAL INFORMATION

Term of Office & Position Type: The term of office will begin upon appointment and continue until the end of the original four year term, January 31, 2021 or January 31, 2024, depending on which vacancy you applied for.

Selection Process: The City Council will consider applications at the Tuesday, February 11, 2020 at the 7:00 p.m. City Council meeting. If you are unable to attend at this time, please contact the City Clerk's Office to make alternate arrangements.

Applicant's Name:

APPLICANT INFORMATION

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

If you choose to provide more information to any of the following questionnaires, please attach additional pages to this application form.

SUPPLEMENTAL QUESTIONNAIRE

EXPLAIN YOUR INTEREST IN THIS POSITION:

Have you been or are you now a member of a governmental board, commission or committee: Yes No

If Yes, please list:

Are you related to any employees of the City of El Cajon? Yes No

If Yes, please indicate name and relationship:

Are you a registered voter? Yes No

If No, please explain:

Please list your education, training, or special qualifications, which might be relevant to this position:

Please list your membership in service, community organizations or volunteer work that might be relevant to this position:

EMPLOYMENT – CURRENT TO PAST

Name of Employer:

Last job title:

Dates of Employment: From: To:

List the duties performed while you worked at this company:

Name of Employer:

Last job title:

Dates of Employment: From: To:

List the duties performed while you worked at this company:

Name of Employer:

Last job title:

Dates of Employment:

From:

To:

List the duties performed while you worked at this company:

ELIGIBILITY CERTIFICATION

By signing below, I _____, certify that the information is true and correct to the best of my knowledge.

SIGNATURE _____ DATE _____