

# JOINT MEETING OF THE EL CAJON CITY COUNCIL AND REDEVELOPMENT AGENCY



## MINUTES

### CITY OF EL CAJON EL CAJON, CALIFORNIA

---

**OCTOBER 21, 2008**

An Adjourned Regular Joint Meeting of the El Cajon City Council and Redevelopment Agency of the City of El Cajon, California held Tuesday, October 21, 2008, was called to order by Mayor/Chair Mark Lewis at 3:00 p.m., in the Council Chambers, 200 East Main Street, El Cajon, California. This meeting was adjourned from the Adjourned Regular Joint meeting held at 7:00 p.m. on October 21, 2008.

#### **ROLL CALL**

Council/Agencymembers present:	Kendrick, McClellan, Ramos
Council/Agencymembers absent:	None
Mayor Pro Tem/Vice Chair present:	Hanson-Cox
Mayor/Chair present:	Lewis
Other Officers present:	Rutledge, City Clerk/Secretary Foley, City Attorney/General Counsel Henry, City Manager/Executive Director Davies, Deputy Director of Public Works Ayres, Director of Community Development

**PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Lewis and MOMENT OF SILENCE.** (The Courts have concluded that sectarian prayer as part of City Council Meetings is not permitted under the Constitution).

**POSTINGS:** The City Clerk posted Orders of Adjournment of the October 7, 2008, meeting and the Agenda of the October 21, 2008, meetings in accordance to State Law and Council/Agency Policy.

**PRESENTATIONS:**

- **Presentation – Grossmont Union High School District**
- **Proclamation – Red Ribbon Week, October 23-31, 2008**
- **Presentation – “From Blue to Green” Denim Collection for Habitat for Humanities**

**AGENDA CHANGES: None**

**CONSENT ITEMS: (1.1 – 1.12)**

**MOTION BY LEWIS, SECOND BY RAMOS, to approve Consent Items 1.1 to 1.10, pulling Items 1.8 and 1.12, as requested by RAMOS and Items 1.8, 1.11 and 1.12, as requested by a member of the public, and adding General Information B to the agenda as Item 12a.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**1.1 MINUTES OF CITY COUNCIL/REDEVELOPMENT AGENCY MEETINGS**

Approve Minutes of the October 7, 2008, meetings of the El Cajon City Council/Redevelopment Agency.

**1.2 WARRANTS**

Approve payment of Warrants as submitted by the Finance Department.

**1.3 APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON AGENDA**

Approve the reading by title and waive the reading in full of all Ordinances on the Agenda.

**1.4 LEASE AGREEMENT WITH BOYS AND GIRLS CLUBS OF EAST COUNTY (Report: Director of Recreation)**

Approve the Lease Agreement between the City of El Cajon and the Boys and Girls Clubs of East County.

**CONSENT ITEMS: (Continued)**

**1.5 RESOLUTIONS – PUBLIC SAFETY CENTER – Engineering Job No. 3066, Bid No. 016-09 (Report: Assistant to the City Manager)**

Adopt RESOLUTION NO. 101-08 to approve Plans and Specifications and RESOLUTION NO. 102-08 to direct publication of the Notice Inviting Sealed Bids to be opened on December 2, 2008, for the construction of the Public Safety Center Project.

**1.6 RESOLUTION – AWARD OF BID NO. 014-09 – FIRE STATION 6 KITCHEN RENOVATION (Report: Purchasing Agent)**

Adopt RESOLUTION NO. 103-08 and award the bid to the low responsive bidder, Ariel General Contractor, in the amount of \$59,720.00.

**1.7 RESOLUTION – AWARD OF BID NO. 011-09 – BREATHING AIR RECHARGING SYSTEM (Report: Purchasing Agent)**

Adopt RESOLUTION NO. 104-08 and award the bid to the low responsive bidder, L.N. Curtis & Sons, in the amount of \$57,819.51.

**PULLED FOR DISCUSSION:**

**1.8 RESOLUTION – AWARD OF BID NO. 015-09 – LED TRAFFIC SIGNAL MODULES (Report: Purchasing Agent)**

**RECOMMENDATION:** That the City Council adopt the next RESOLUTION in order and award the bid to the low responsive bidder, Excellence Opto Inc., in the amount of \$49,613.68.

**1.9 RESOLUTION – AWARD OF BID NO. 002-09 – RADIO SYSTEM EQUIPMENT MAINTENANCE (Report: Purchasing Agent)**

Adopt RESOLUTION NO. 106-08 and award the bid to the sole bidder, Motorola, Inc., in the amount of \$54,914.16.

**1.10 KEWL FEST (Report: City Manager)**

Approve the request by Susan Keller to host Kewl Fest, a musical concert presentation and festival, for the community in the City Hall west parking lot on November 22, 2008. This is a family friendly event and no alcohol will be served.

**CONSENT ITEMS: (Continued)**

**PULLED FOR DISCUSSION:**

**1.11 RESOLUTIONS – SEWER AND STORM DRAIN REHABILITATION FY09-PHASE I, Engineering Job No. 3175, Bid No. 013-09 (Report: Director of Public Works)**

**RECOMMENDATION:** That the City Council adopt the next RESOLUTIONS in order to approve Plans and Specifications and direct a Notice Inviting Sealed Bids to be opened on November 25, 2008.

**PULLED FOR DISCUSSION:**

**1.12 RESOLUTION – AWARD OF BID NO. 020-09 – FLEET FUELING SERVICES (Report: Purchasing Agent)**

**RECOMMENDATION:** That the City Council adopt the next RESOLUTION in order and award the bid to the sole bidder, The SoCo Group, Inc., in the estimated amount of \$604,164.10.

\*\*\*\*\*

**1.8 RESOLUTION – AWARD OF BID NO. 015-09 – LED TRAFFIC SIGNAL MODULES (Report: Purchasing Agent)**

**RECOMMENDATION:** That the City Council adopt RESOLUTION NO. 105-08 and award the bid to the low responsive bidder, Excellence Opto Inc., in the amount of \$49,613.68.

**DISCUSSION**

**James Kelly** expresses his opinion about the use of LED lighting in traffic signals.

**Councilmember Ramos** asks questions about adjusting the timing of traffic lights.

**Deputy Director of Public Works Davies** clarifies that the award allows for the purchase of replacement bulbs, and does not involve function of the traffic signals.

**MOTION BY LEWIS, SECOND BY RAMOS, to adopt RESOLUTION NO. 105-08 and award the bid to the low responsive bidder, Excellence Opto Inc., in the amount of \$49,613.68.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**CONSENT ITEMS: (Continued)**

**1.11 RESOLUTIONS – SEWER AND STORM DRAIN REHABILITATION FY09-PHASE I, Engineering Job No. 3175, Bid No. 013-09 (Report: Director of Public Works)**

**RECOMMENDATION:** That the **City Council** adopt the next RESOLUTIONS in order to approve Plans and Specifications and direct a Notice Inviting Sealed Bids to be opened on November 25, 2008.

**DISCUSSION**

**James Kelly** feels the homeless are being driven to live in storm drains, making it difficult for City crews to do their jobs.

No further comments are made.

**MOTION BY LEWIS, SECOND BY MCCLELLAN, to adopt RESOLUTION NO. 107-08 to approve Plans and Specifications and RESOLUTION NO. 108-08 to direct a Notice Inviting Sealed Bids to be opened on November 25, 2008.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**1.12 RESOLUTION – AWARD OF BID NO. 020-09 – FLEET FUELING SERVICES (Report: Purchasing Agent)**

**RECOMMENDATION:** That the **City Council** adopt the next RESOLUTION in order and award the bid to the sole bidder, The SoCo Group, Inc., in the estimated amount of \$604,164.10.

**DISCUSSION**

**City Clerk Rutledge** informs that **James Kelly** submitted a speaker card for this item, but no longer wishes to speak.

In response to questions by **Councilmember Ramos**, **City Manager Henry** indicates the calculations are based on an estimate of annual fuel usage for the City's fleet, tied to the price of a barrel of oil. Staff will provide **Councilmember Ramos** details of the bid.

**MOTION BY LEWIS, SECOND BY MCCLELLAN, to Adopt RESOLUTION NO. 109-08, Approving Item 1.12.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

## **PUBLIC COMMENT:**

**James Kelly** speaks about getting oil from the ocean and condos in El Cajon.

**Mike Gardy**, a taxi owner in El Cajon, reports having attended a recent MTS (Metropolitan Transit System) Board meeting. He feels that MTS has not sufficiently clarified the rules for El Cajon taxis picking up passengers in San Diego.

**Councilmember McClellan** suggests that **Council** may wish to consider adoption of an ordinance that will exclude San Diego taxi drivers from picking up fares in El Cajon.

**Yacoub Younan**, a local taxicab owner, speaks about the medallion system utilized by MTS. He feels that more parking is needed for taxis at the El Cajon trolley station.

**Mayor Lewis** asks Staff to evaluate the parking situation for taxis, on the street near the trolley station.

**Margaret Carlson** feels more businesses should be brought to El Cajon, and that there is inadequate health care in the area due to the lack of a hospital in the City limits. She would like to know the status of the property at Greenfield and Main Street.

**City Manager Henry** states that Kaiser last indicated they plan to build a facility of some type, on the property.

**Sunshine Horton** urges parents to get involved with programs that teach youth to stay away from drinking, drugs and gangs.

**Bob McClellan** reads about actions by the Continental Congress regarding Thanksgiving and a National Day of Prayer.

**Mayor Lewis** talks about a recent newspaper article about the Lions, Tigers and Bears rescue facility in Alpine.

**Mayor Pro-Tem Jillian Hanson-Cox** refers the public to MotherGoose.org for information on the upcoming parade.

## **2. WRITTEN COMMUNICATIONS: None**

### **3. PUBLIC HEARINGS:**

#### **3.1 SUBSTANDARD CONDITIONS AT 1007 ORO STREET (Report: Building Official/Fire Marshal)**

##### **RECOMMENDATION: That the City Council**

- Open the Public Hearing and receive testimony
- Close the Public Hearing
- Direct staff to (1) file a Notice of Restriction against the property, (2) begin accrual of civil penalties starting October 22, 2008, (3) direct staff to monitor the progress of the cleanup of the property, and (4) direct staff to bring this case back to Council for final determination regarding staff time, administrative fees, and civil penalties at the conclusion of this case.

#### **DISCUSSION**

The public hearing is now Open.

**Dan Pavao**, Building Official/Fire Marshal provides a status report on the property.

**Kent Sweigart** states that efforts are being made to clear the debris on the property, and that the property owner was not aware a building permit was required for the storage shed.

**Councilmembers** suggest that the property owner resolve the violations as soon as possible, to avoid accumulation of civil penalties, and consider renting a dumpster for clearing the debris.

**MOTION BY LEWIS, SECOND BY RAMOS, to Close the Public Hearing.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**Councilmember Kendrick** makes a suggestion to postpone Council action until the next meeting.

No further comments are made.

**MOTION BY LEWIS, SECOND BY RAMOS, to (1) file a Notice of Restriction against the property, (2) begin accrual of civil penalties starting October 22, 2008, (3) direct staff to monitor the progress of the cleanup of the property, and (4) direct staff to bring this case back to Council for final determination regarding staff time, administrative fees, and civil penalties at the conclusion of this case.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

### **3.2 SUBSTANDARD CONDITIONS AT 225 SOUTH IVORY AVENUE (Report: Building Official/Fire Marshal)**

#### **RECOMMENDATION: That the City Council**

- Open the Public Hearing and receive testimony
- Close the Public Hearing
- Direct staff to (1) file a Notice of Restriction against the property, (2) begin accrual of civil penalties starting October 22, 2008, (3) direct staff to monitor the progress of the repairs to the structure, and (4) direct staff to bring this case back to Council for final determination regarding staff time, administrative fees, and civil penalties at the conclusion of this case.

#### **DISCUSSION**

The Public Hearing is now Open.

**Dan Pavao**, Building Official/Fire Marshal provides a summary of the report.

**Rick Horseman** indicates the property owner is still trying to work things out with the insurance adjustor.

**Rose Manipol** is a neighbor of the property owner. She indicates the owner is always cleaning the property, but she does not currently live in the house.

**Lena Dewey** is the property owner. She feels the settlement amount offered by the insurance company is inadequate and that no one is trying to help her. She requests more time before Council takes any action.

**Mayor Lewis** replies that the City cannot become involved in the dispute with Mrs. Dewey's insurance company.

**Councilmember Ramos** suggests that the property owner proceed with repairs as soon as possible, as civil penalties will begin accruing.

**MOTION BY LEWIS, SECOND BY MCCLELLAN to Close the Public Hearing.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**MOTION BY LEWIS, SECOND BY MCCLELLAN, to Direct staff to (1) file a Notice of Restriction against the property, (2) begin accrual of civil penalties starting October 22, 2008, (3) direct staff to monitor the progress of the repairs to the structure, and (4) direct staff to bring this case back to Council for final determination regarding staff time, administrative fees, and civil penalties at the conclusion of this case.**

**MOTION CARRIES BY UNANIMOUS VOTE.**



*Recess called at 4:39 p.m.  
Meeting called back to order at 4:46 p.m.*

**4. ADMINISTRATIVE REPORTS:**

**4.1 RESOLUTIONS – EMERGENCY REPAIRS TO THE WASHINGTON CHANNEL NORTH OF CIVIC CENTER WAY (FORMERLY JULIAN)  
(Report: Director of Public Works)**

**RECOMMENDATION:** That the City Council direct staff regarding the necessary emergency repairs at the Washington Channel north of Civic Center Way. If directed to make the repairs, the following City Council action is required:

1. Adopt the next RESOLUTION in order, by four-fifths vote, declaring an emergency that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property per Public Contract Code 22050;
2. Adopt the next RESOLUTION in order authorizing the City Manager to enter into any emergency contracts to repair the Washington Channel per El Cajon Municipal Code Section 2.04.145 and waiving the bidding requirement for the emergency repairs in accordance with El Cajon Municipal Code Section 3.20.010(C)(6);
3. Appropriate Wastewater Funds from the undesignated fund balance in the amount of \$150,000; and
4. Establish a project budget of \$150,000 to make emergency repairs to the Washington Channel per Attachment A of the Agenda Report.

**DISCUSSION**

**Deputy Director of Public Davies** discusses the urgency for the repairs.

No further comments are made.

**MOTION BY LEWIS, SECOND BY MCCLELLAN, to Adopt RESOLUTION NO. 110-08, by four-fifths vote, declaring an emergency that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property per Public Contract Code 22050.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**ITEM 4.1 (Continued)**

**MOTION BY LEWIS, SECOND BY MCCLELLAN, to Adopt RESOLUTION NO. 111-08, authorizing the City Manager to enter into any emergency contracts to repair the Washington Channel per El Cajon Municipal Code Section 2.04.145 and waiving the bidding requirement for the emergency repairs in accordance with El Cajon Municipal Code Section 3.20.010(C)(6).**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**MOTION BY LEWIS, SECOND BY MCCLELLAN, to Appropriate Wastewater Funds from the undesignated fund balance in the amount of \$150,000 and to establish a project budget of \$150,000 to make emergency repairs to the Washington Channel per Attachment A of the Agenda Report.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**5. COMMISSION REPORTS: None**

**6. ACTIVITIES REPORTS OF MAYOR LEWIS**

SANDAG (San Diego Association of Governments); SANDAG (Chair, Public Safety Committee); SANDAG (Quality of Life Ad Hoc Steering Committee); METRO Commission/Wastewater JPA; LAFCO (Local Agency Formation Commission – Alternate).

**ACTIVITIES REPORTS OF COUNCILMEMBERS**

**7.**

**MAYOR PRO-TEM JILLIAN HANSON-COX**

SANDAG (San Diego Association of Governments) (Alternate); MTS (Metropolitan Transit System Board) - Alternate; East County Economic Development Council; League of California Cities, San Diego Division; East San Diego County Gang Task Force.

**7.1 Council Activities Report - Verbal Report given at the meeting.**

## **ACTIVITIES REPORTS OF COUNCILMEMBERS (Continued)**

**8.**

### **COUNCILMEMBER BOB McCLELLAN**

Council Advisory Meeting Schedule, Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate; MTS (Metropolitan Transit System Board).

#### **8.1 Council Activities Report**

**Councilmember McClellan** informs the public that, when he missed a Council meeting in September, three of the Councilmembers took a position to support Proposition 8.

**City Attorney Foley** clarifies that a statement or resolution was signed by some Councilmembers, in their individual capacity, and not as representatives for the City. The Council did not take a position or any official action regarding Proposition 8.

**9.**

### **COUNCILMEMBER GARY KENDRICK**

Heartland Communications JPA; Heartland Fire Training JPA.

#### **9.1 Council Activities Report**

**Councilmember Kendrick** states that he attended the premiere of a movie shot at the Performing Arts Center.

**10.**

### **COUNCILMEMBER DICK RAMOS**

Heartland Fire Training JPA (Alternate); Legislative Report.

#### **10.1 No Report**

## **11. LEGISLATIVE REPORT**

### **11.1 League of California Cities Legislative Bulletin dated October 3 and 10, 2008 - *Priority Focus***

**Councilmember Ramos** indicates he will not personally support Proposition A.

**12. GENERAL INFORMATION ITEMS FOR DISCUSSION:**

**12A. Quarterly Report – Red Light Camera System**

**Councilmember Ramos** asks questions about some of the figures on the report.

In response to the questions by **Councilmember Ramos, Police Chief Sprecco** indicates that the City receives gross, general data from the court. The number of prosecutions is not tracked by intersection, and the court does not report back on convictions. The red light camera system has been a cost neutral program. It may be possible to renegotiate the contract in order to move the cameras; however, they have met their goals by reducing the number of accidents in key locations.

**Councilmember McClellan** comments that the Red Light Camera program addresses safety issues and is not a moneymaking program.

**13. ORDINANCES: FIRST READING - None**

**14. ORDINANCES: SECOND READING AND ADOPTION - None**

**15. CLOSED SESSION**

**RECOMMENDATION:** That the City Council/Redevelopment Agency adjourn to Closed Session as follows:

**15.1**

- **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to subdivision (a) of Government Code Section 54956.9:**

Name of Case: Tolbert/Vella, et al. v. City of El Cajon, et al.  
Case No. GIE 028951 [Consolidated with  
Case No. GIE 037309-1]

**A CONSENSUS OF COUNCIL AGREES TO ADJOURN TO CLOSED SESSION AT 5:02 P.M.**

**16. RECONVENE TO OPEN SESSION AT 5:06 P.M.**

**City Attorney Foley** states that **Council** met with the City's Special Counsel in Closed Session, and discussed the City's defense verdict and gave direction to the City's Legal Counsel on future issues related to the case.

**Adjournment:** Mayor Lewis adjourned the Adjourned Regular Joint Meeting of the City Council/ Redevelopment Agency held this 21st day of October 2008, at 5:07 p.m. to Tuesday, October 21, 2008, at 7:00 p.m.

---

**KATHIE J. RUTLEDGE, CMC**  
**City Clerk/Secretary**

# JOINT MEETING OF THE EL CAJON CITY COUNCIL AND REDEVELOPMENT AGENCY



## MINUTES

### CITY OF EL CAJON EL CAJON, CALIFORNIA

---

OCTOBER 21, 2008

An Adjourned Regular Joint Meeting of the City Council and Redevelopment Agency of the City of El Cajon, California, held Tuesday, October 21, 2008, was called to order by Mayor/Chair Mark Lewis at 7:00 p.m., in the Council Chambers, 200 East Main Street, El Cajon, California. This meeting was adjourned from the Adjourned Regular Joint Meeting held at 3:00 p.m., Tuesday, October 21, 2008, by order of the City Council and Redevelopment Agency.

#### ROLL CALL

Council/Agencymembers present:	Kendrick, McClellan, Ramos
Council/Agencymembers absent:	None
Mayor Pro Tem/Vice Chair present:	Hanson-Cox
Mayor/Chair present:	Lewis
Other Officers present:	Rutledge, City Clerk/Secretary Foley, City Attorney/General Counsel Henry, City Manager/Executive Director Davies, Deputy Director of Public Works Ayres, Director of Community Development

#### PLEDGE OF ALLEGIANCE TO FLAG and MOMENT OF SILENCE.

(The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution)

**AGENDA CHANGES: None**

**PUBLIC COMMENT: None**

## **PUBLIC HEARINGS:**

### **100 AMENDMENT OF CONDITIONAL USE PERMIT (CUP) 1925 (MotoWorld) – 315 North Magnolia Avenue (Report: Director of Community Development)**

#### **RECOMMENDATION: That the City Council**

- Open the Public Hearing and receive testimony
- Close the Public Hearing
- Adopt the next RESOLUTION in order approving a conditional use permit to expand approved outdoor display areas for an existing motorsports vehicle dealership at 315 North Magnolia Avenue, and allow a limited number of outdoor parking lot events associated therewith.

## **DISCUSSION**

**Director of Community Development Ayres** summarizes the action taken by the Planning Commission at their meeting last night to approve the amendment of the conditional use permit, and points out that the Council has been given a copy of a letter from Vanessa Rodriguez, relating to the project.

**Mayor Lewis** makes a suggestion to modify Condition 2(g) of Planning Commission Resolution No. 10521, to require disposal of trash and debris in trash and/or recycling receptacles.

**Councilmembers** express concern about possible parking problems during the upcoming events. **Director of Community Development Ayres** informs that parking issues have been addressed, and should complaints arise, a review of the CUP could be conducted.

The Public Hearing is now Open.

**Glen Bagge**, representing Motoworld, requests elimination of Public Works Condition A2, regarding Stormwater BMPs (Best Management Practices) and B1, requiring reconstruction of two driveways to bring them up to ADA (Americans with Disabilities Act) compliance. He feels the requirements are cost prohibitive, and does not believe that MotoWorld should be responsible for the driveway improvements.

Discussion ensues among **Councilmembers, Staff** and **Mr. Bagge** concerning:

- The need for compliance with storm water regulations;
- Costs for the driveway improvements;
- The requirement to complete improvements before issuance of building permits;
- The possibility of lawsuits if the driveways are not ADA compliant;
- Setting a timeframe for completing the driveway improvements.

**ITEM 100 (Continued)**

**Brian Juhnke**, representing MotoWorld, disputes the ownership of the driveways, and feels that the requirement for MotoWorld to complete the improvements is unfair, because drivers going to the banks, Rubios and the courthouse frequently use the driveways.

**City Attorney Foley** speaks about State and Federal laws pertaining to ADA compliance.

**Councilmembers** discuss the option of continuing the Item or establishing a timeframe for completion of the driveway improvements.

No further comments are offered.

**MOTION BY LEWIS, SECOND BY RAMOS, to Close the Public Hearing.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**MOTION BY LEWIS, SECOND BY RAMOS, to Adopt RESOLUTION NO. 112-08 approving a conditional use permit to expand approved outdoor display areas for an existing motorsports vehicle dealership at 315 North Magnolia Avenue, and allow a limited number of outdoor parking lot events associated therewith, and modifying Planning Commission Resolution No. 105212 condition 2(g) to require use of recycling receptacles, and 6(b), requiring reconstruction of driveways, within 3 months time, to meet ADA compliance.**

**MOTION CARRIES BY UNANIMOUS VOTE.**

**101 ITEMS CONTINUED FROM THE 3:00 P.M. MEETING: None**

**ADJOURNMENT:** Mayor Lewis adjourned the Adjourned Regular Joint Meeting of the City Council and the Redevelopment Agency held this 21st day of October 2008, at 7:57 p.m. to Tuesday, November 18, 2008, at 3:00 p.m.

---

**KATHIE J. RUTLEDGE, CMC**  
**City Clerk/Secretary**